



# APPLE MG

Name
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	DATE(S) OF HOLIDAY	NORMAL WORK DAY YES/NO	DAYS HOLIDAY REMAINING
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

For Office Use
Entered on planner
Entered on holiday planner
Authorised.....Date.....